



## Letter of Invitation

# REQUEST FOR QUOTATION

Ministry of Culture and Internal Affairs  
Bairiki  
Republic of Kiribati

To Whom It May Concern,

The MCIA invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

**Procurement No:** RFQ-15-SS0001-26  
**Issue Date:** 17/03/26  
**RFQ Closing Date:** 13/04/2026 – 5pm (Tarawa Time)\*  
**Procurement Title:** Request for Quotation (RFQ) for Security Services

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit the Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Services to be provided
- Evaluation Criteria and Method
- Specific Contract Conditions for the provision of Standard Services
- General Contract Conditions for the provision of Standard Services
- Certificate of Compliance Form
- Availability of Financial Resources form

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Secretary, MCIA

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*